



## THE SPORTS AUTHORITY OF GOA

Dr. Shyama Prasad Mukherjee Indoor Stadium,  
1st Floor, East Wing, Goa University Complex, Taleigao- Goa 403206

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**No.**NGS/ADM/36th NG LAUNCH EVENT/89/2018-19/3453 **Date:**22/11/2018

### REQUEST FOR QUOTATION/ QUOTATION NOTICE

The Sports Authority of Goa has been appointed as the Functional Area (Office Administration). The Executive Director, SAG invites sealed quotations for **“Purchase & Procurement of items for the Kit Hamper for the Launch Event of the 36<sup>th</sup> National Games, Goa- 2019”**, so as to receive the same upto 27/11/2018 at 11.00 A.M. for the items as listed in the attached Annexure A, subject to the terms and conditions as under:

#### TERMS & CONDITONS

1. The Quotationers should submit their quotation superscripted as **“Quotation for “Purchase & Procurement of items for the Kit Hamper for the Launch Event of the 36<sup>th</sup> National Games, Goa- 2019”**.
2. Printing/ Engraving with the artwork of the National Games needs to be carried for items as mentioned in the ‘Annexure-A’ (artwork will be provided by this Office).
3. The rates quoted should be inclusive of all taxes, levies, incidental charges, transportation charges etc., if any. No separate taxes or such additional charges will be paid.
4. The rates quoted by the Quotationers shall be valid for 3 months from the date of Opening of Tender. The validity can however be extended with mutual consent.
5. The Quotationer **can bid for one or for all of the items** as listed in the ‘Annexure-A’.
6. Item-wise selection would be undertaken based on the lowest offered cost and sample produced.
7. The quotations received shall be opened on the 27/11/2018 at 12:00 noon in the Office of the Jt. Director of Accounts, SAG. The Quotationers are requested to be present at the time of opening of the quotation in the office of the SAG.
8. An EMD of Rs. 1,000/- per quoted item, in the form of D.D. should accompany the quotation which should be drawn in favour of Executive Director, Sports Authority of Goa, payable at Panaji, without which the

bid will be summarily rejected (*for e.g. Bidder quoting for a single item shall submit an EMD of Rs. 1,000/- and for all six items Rs. 6,000/-*).

9. The EMD of the unsuccessful bidders shall be returned after the opening and of the successful bidder/s shall be retained till the completion of the work to the satisfaction of the Office as performance security.
10. The Executive Director, SAG, does not bind himself to accept the whole or part of the quantity offered and the Quotationer shall supply the materials at the quoted rates only.
11. The quotation should be accompanied by a sample of item quoted or else are liable to be rejected.
12. The material supplied, if received in damaged condition the same shall have to be replaced without any extra charges.
13. The supply of **material ordered should be made available within 7 days from the date of issue of Supply Order.**
14. The Executive Director, SAG, reserves the right to accept or cancel any order depending on the exigencies of service and requirements.
15. The Quotationers are requested to submit Attested copy of PAN Card and GSTIN Certificate.

S/d  
**(Satyawan Talwadkar)**  
**Jt. Director - Accounts**

**'ANNEXURE- A'**

<b>Sr. No.</b>	<b>Item/ Product</b> (with the artwork of National Games Printed/ Engraved)	<b>Rate per piece</b>	<b>Quantity</b>	<b>Amount</b>	<b>Taxes</b>	<b>Total Amount</b> (Inclusive of all taxes)
1.	Tote Bag made of high quality jute material. Size (14"x12"x4") Refer sample image at Annexure B (i)		300 nos.			
2.	Mug of high quality ceramic material. Height: 10 cms, Dia: 8 cms) Refer sample image at Annexure B (ii)		300 nos.			
3.	Quality Brand Pen Drive 16 GB (Credit Card Type design). Refer sample image at Annexure B (iii)		300 nos.			
4.	Branded Power-Bank 4000 MAH. Refer sample image at Annexure B (iv)		300 nos.			
5.	Parker brand Roller Ball Pen with gift box. Refer sample image at Annexure B (v)		300 nos.			
6.	Elegant Card Holder made of steel. Refer sample image at Annexure B (vi)		300 nos.			

**\*Artwork will be provided by this Office.**

## Annexure B

### i. Tote Bag made of high quality jute material

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ii. Mug of high quality ceramic material



iii. Quality Brand Pen Drive 16 GB (Credit Card Type design)



iv. **Branded Power-Bank 4000 MAH**



- v. **Parker brand Roller Ball Pen with gift box**





vi. **Elegant Card Holder made of steel**

